

Please read this document completely. It contains very important information in order to have a successful experience with the Language Exchange JH program!

1. **What are the expectations of the program?**

Once you submit your application, you agree to the following:

- a. I agree to meet with my language exchange partner for one hour a week and contact my partner directly if I have to cancel.
- b. I understand that if I miss three meetings with my partner without contacting him / her, my partner will have the option of matching with another person.

2. **How do I start my Language Exchange program?**

Be sure to read this page completely prior to starting your application. When finished, visit [this](#) page to apply. Once you complete your application, our staff will match you with another member of the program who wishes to learn your native language. After that, our staff will be contacting you via text to confirm a date for your 1-hour training in the library with Pati or Rachel. After your training, you can meet your partner once a week, anywhere and anytime you both decide.

3. **What do I do if one day, I can not find my partner?**

Please call or text your partner directly and cancel at least 12 hours in advance, if possible. Therefore, it is important that you exchange contact information (phone and email) with your partner during your training at the library! Remember, if you miss three meetings with your partner, without contacting them, your partner will have the option to request a new partner.

4. **Is the Language Exchange like an English class?**

The Language Exchange program is not like an English class. This program is a method by which the student can practice their conversational skills in the language they wish to learn, but it is not a class as such, nor will a teacher be present. It is required that the student be of a level two or above, where they have basic conversational skills with another person in the language they would like to practice. Both students would utilize this program to practice the language as well to meet another member of their community.

5. **How do members of the program get matched?**

We match students of the Language Exchange JH (LEX) program according to their age, interests, availability, the language they would like to learn and their level in that language. Men are paired with men, and women with women.

6. **What do I do if I'm not getting along with my partner?**

At the beginning, there are always going to be times when a student will feel like they don't have much to talk about given that they just met! It is important for each student to have a conversation at the beginning with their partner about their goals for the program, and bring resources for each meeting. The program provides materials and resources once a month. If a student feels like they are not getting along with their partner, **please contact Lina directly at 307.733.9242**. If it is necessary to re-pair students, our staff can evaluate the situation and re-pair, dependent on availability.

7. **Where can I find resources to know what to talk about when I meet with my partner?**

The LEX program provides resources once a month through our Facebook page and via email to each registered student. These resources should be spread out over the months, and be utilized as a support to speak or practice their language during the program. Please visit our website (www.languageexchangejh.org), under "Resources" for our Facebook page. Make sure to follow it! If a student feels like they need more information, please contact Pati here: languageexchangejh@gmail.com and type "Pati" in the subject. Finally, all students will receive an email every month with a small questionnaire, as well as suggestions for resources that they can use in their meetings with their partner. **Please complete our monthly, short survey** so our program can continue to thrive, improve and our community can have a successful language exchange program!

8. **Where can I meet with my partner?**

The possibilities are endless! You can meet at the library, and reserve a study room each time. Our students can also meet for coffee, for a walk, or even meet while doing an activity they have always wanted to expand their vocabulary on, like gardening, cooking or even a work related theme! It is important to make sure every student shares their interests equally, so if for example, one month they focus on gardening, the next month they would focus on something the other student is interested in.

If you have any other questions, please contact languageexchangejh@gmail.com or call Lina at 307.733.9242. Thank you!